

## Host Family Job Description

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### September

-Primary Host family meet with your GRSP Trustee to review the role of the host family and the responsibilities to confirm that you understand the role of the Host family.

### October

-Define the type of student your family wants to host-male/female, area of the world the student is from, student interests, age range of the student, interests that you want the student to have, what academics you want the student to have, etc.

### November

-Review the “book” of applicants to id the TEN students that meet your families “qualifications”

-Review these with your Trustee

-Rank the 10 final selections 1-10in priority of preference

### December

-Fill out the selection form signed by the Club President and the President Elect with the Dollar amount your Club is responsible for paying and get it to your Trustee

-Work with the Trustee to forward the completed form to the GRSP office

### January/February/March

-Communicate with the selected student to welcome them to Georgia and exploring their interests

## March/April/May/Jun/July

- Repeat January/February/March
- Determine when the college they are attending starts
- Suggest to the student when they should arrive in Georgia/USA 7-10 days before school starts
- Confirm with Trustee what bed linen and towels, etc the trustee has from previous students are satisfactory(GRSP Suitcase).
- Arrange for the student to attend the college orientation and registration
- Tell the student when local Rotary Clubs meet so they can avoid scheduling classes then so they can attend local Rotary Club meetings

## June/July

- Communicate with other hosting families in other Clubs sharing this student to determine how their host families can assist with scheduling Club visits and transportation and meeting the student at the airport or other arrival place
- Plan on hosting in your house the student after arrival and before the college dorm is available

## August

- Assist the student to move into their dorm
- Work with your Trustee to arrange a social for your student and others attending your school or other GRSP students nearby
- Plan on attending the end of August Conclave with your student

## September/October/November

-Work with your Trustee to arrange transportation to/from GRSP weekends

-Invite your student to Thanksgiving/Christmas socials

-If you want to host another GRSP student, start with the September/October/November tasks

WLS 10-3-18

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